

GENERAL INFORMATION

Pre – registration is **REQUIRED** for all classes. No walk-ins.
Space is on a first come basis. No spot is reserved until a registration form & payment is received at the Chapter.

Conformation of enrollment will not be sent. If you wish to confirm enrollment, call the chapter during business hours (908-232-7090).

Payments may be made by: check, cash, credit card or money order.
Checks payable: American Red Cross. (\$25.00 returned check fee)

Registration forms can be down loaded from the web site –
www.westfieldmtnside-redcross.org

Fees include all required text and materials (except where noted).

All fees are NON-REFUNDABLE
(Unless the class/course is canceled by the American Red Cross)

All classes are subject to change or may be cancelled due to insufficient enrollment of participants.

The Red Cross Chapter reserves the right to cancel a class due to weather, chapter emergencies, insufficient enrollment or illness.

Classes start on time / Plan to arrive 5-10 minutes early.

Late arrivals will NOT be admitted into the class and will cause you to forfeit your fee.

No fees will be refunded. Your fee will be considered a donation.

If you do not show up for the class – there is NO refund and the fees CAN NOT be used for another class.

If you are unable to attend the course, please notify the Chapter at least 48 hours prior to the class. Other alternatives maybe available to you.

Wear comfortable clothing. Practical testing takes place on the floor.

If you are pregnant, a Doctors note must be sent in with the registration form.

If you are attending a class that goes past 1:45 pm, please bring a snack/lunch & drink with you.

Re-Certification Classes: Participants MUST send in a copy of their certification card WITH the registration form & payment.

Classes can be arranged for businesses, workplace trainings, private groups, scout groups, clubs & families.

Chapter Business Hours: Monday – Friday: 9:00 am – 4:00 pm

Parking:

Evening & Weekend classes ONLY – behind the Chapter House.
DAY classes – Please Park on the street.

Director of Health & Safety – Linda Johnson

E-mail: johnsonsafety@comcast.net

Web: www.westfieldmtnside-redcross.org



Together, we can save a life

WESTFIELD/MOUNTAINSIDE CHAPTER

**321 Elm Street
Westfield, NJ 07090**

Winter 2011 Health & Safety Course Schedule

Phone (908) 232 – 7090

Fax (908) 232 - 4452

www.westfieldmtnside-redcross.org

**Coming Soon....
Online Registration**

Chapter Blood Drive

(2:30 pm – 7:30 pm)

February 3rd

**Make an Appointment to Donate
Call 1-800-GIVE-LIFE**

New Donation Location

**The Community Room
Westfield Municipal Building**